



## Weekly Executive Status Report



**Project:** Statewide Voter Registration System

**Project Manager:** W. Gary Bush

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**For Week Ending:** 15-Jul-05

**Project Schedule:**

136 days used of

336

total project days

40%

of implementation schedule expended

### Project Highlights

The following represent the most important facts about the project as of this status report:

#### Phase 4 (Software Modification and Testing) Proceeding On Schedule

- Production environment in preliminary testing. Training/Test environment being set up.
- Coding on all modules proceeding to meet UAT schedule.
- Internal NJ-specific Test Scripts being submitted to VK. Base system scripts have been requested.
- UAT Hardware received at QB9. Installation being scheduled. PC images to be completed next week.
- Pilot implementations and training being planned.
- End-user hardware orders initiated. Final numbers received and Change Order for additional HW being reviewed.
- County servers on order, but change order for 'print servers' in process.
- AT&T data lines ordered and scheduled for each county server site.
- MS Office ordered by State. Installation key due next week to complete workstation image.

#### Business Transition Change Management Plan Underway

- Initial county visits completed. Potential Training sites identified for each county.
- Training information compiled and developing schedules for Track 1 and Track 2 classes..
- Third Newsletter was released. Several special bulletins being prepared.
- Process change documentation continues.
- County Level Implementation Plans (CLIPs) still being finalized.

#### Initial Data Conversion Collections Completed. 2nd Pulls began last week

- Passaic County vendor supplied full system files to Aradyme on CD's, after the State requested cooperation from the county.
- Due to lost time, the Passaic data pull will be considered their 2nd pull.
- Exception reports for 1st cycle conversions are being reviewed by all counties.
- Rules Matrix was prepared for Data Cleansing programs and will be used for 2nd data pulls.

#### DIA Agency interfaces being finalized

- MVC real-time system interface being finalized with dual routing capability between MVC and SSA (AmviNet).
- DHSS and felon interfaces will be extract file downloads. File layouts finalized.
- Some issues needing resolution with DHSS.

### Recent Accomplishments

The tasks listed below were completed recently by the project team:

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P3e	Organization Change Management Pre-Implementation	Kmanning		13-Jul	Final Draft Schedule for Level 1 and Level 2 Training classes prepared with conversion schedule.
P4g	Establish Managed Primary Server Site	ATS		17-Aug	Main Hosted Server site installed and operational, except for T3 comm lines.
P7a2	Data Conversion Results Cycle 1	GLBush		17-Jun	Full data pull from Passaic County received from their vendor on CD's.
P4f	Install UAT Workstations and Peripherals	ATS		9-Aug	HW delivered to QB9
P4g	Order HW and Additional Equipment	ATS		9-Aug	Final HW orders being compiled

### Work in Progress

The tasks listed represent the activities in which the team is engaged the week following this reporting period.

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P7b1	Prepare External Interface Integration Design Document	GLBush	Delayed	15-Jul	Delays causing concern to meet plans. Final design now set. Report due this week.

### Coming Events

#### Upcoming Activities

The events listed below are highlights scheduled for the near future of the project.

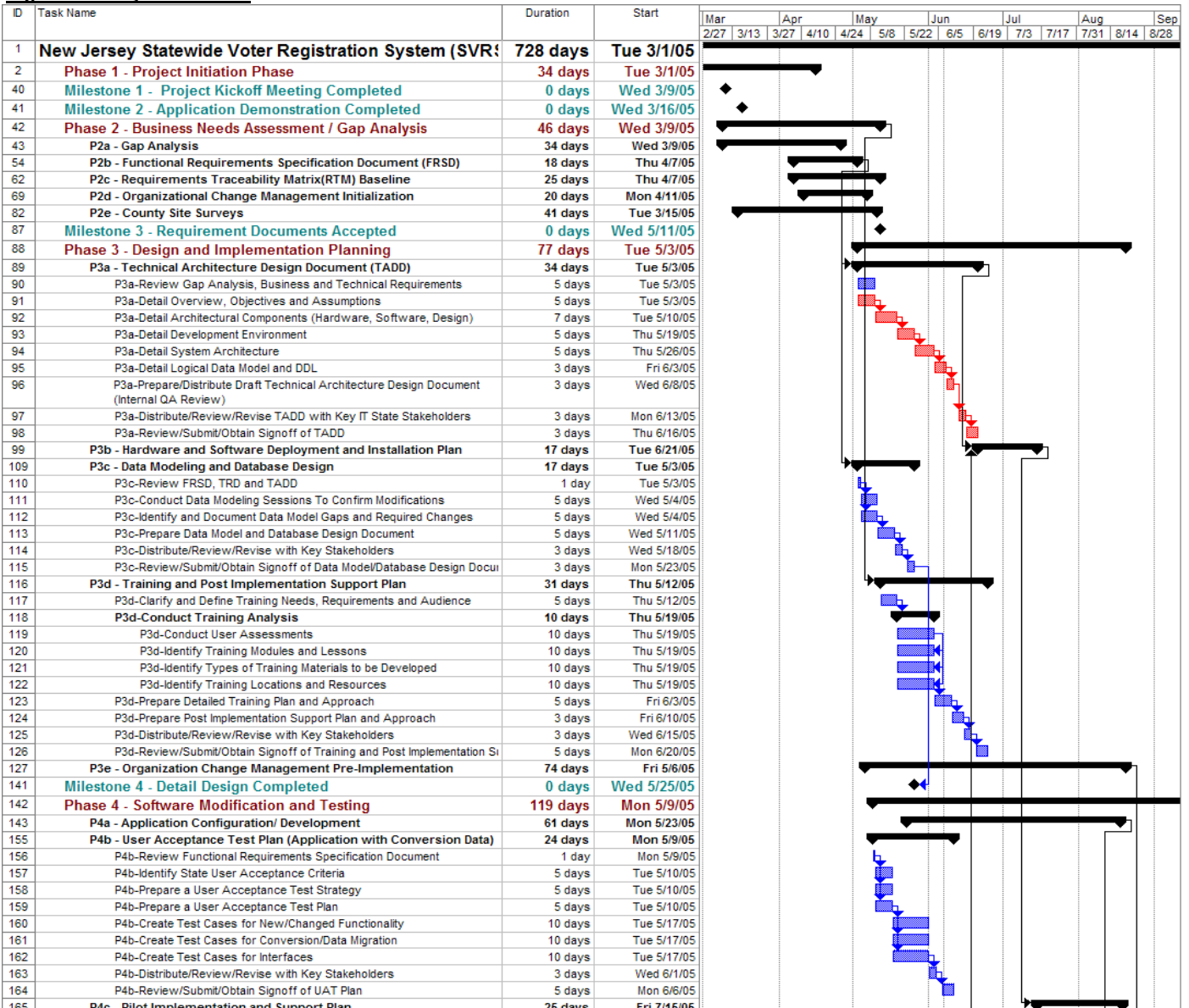
Status	Event	Start Date	Scheduled Complete Date	Comments
Scheduled	Weekly Team Status Meetings	17-May	On-going	Every Tuesday @ 9:30AM
Planned	Beginning of 2nd Data Pulls for all counties	5-Jul	5-Aug	Final corrections of 1st pull data must be completed by the counties.
Planned	Release TADD with Key IT State Stakeholders	30-Jun	20-Jul	Designs being completed & reviewing internally
Scheduled	Coding efforts into full swing	30-Jun	12-Sep	Updates through UAT period

### Project Scope Changes

The following changes to the project scope have been proposed by Covansys to The State of New Jersey

CR Status	Change Request	Change Request Owner	CR Approval Date	CR Impact	Comments
Accepted	Addition of 6th county to Pilot Group	WG Bush	4-Apr-05	Medium	6th county now confirmed
Approved	All-Oracle Database for all servers	WG Bush	18-May-05	Medium	Cost reduction has been quantified.
Researching	Workflow changes for DIA screens	WG Bush	TDB	Medium	Effort being estimated by PCC
Preparing	Proposal to Purchase Print Servers for each county (21)	WG Bush	TDB	Large	State will purchase this HW through Covansys.
Preparing	End-user hardware increase above proposal estimates	WG Bush	TDB	Large	State will purchase this HW through Covansys.

### High Level Project Schedule



## Customer Status Report

164	P4b-Review/Submit/Obtain Signoff of UAT Plan	5 days	Mon 6/6/05
165	P4c - Pilot Implementation and Support Plan	25 days	Fri 7/15/05
171	P4d - Training Materials and Documentation	30 days	Wed 7/20/05
177	P4e - Application Manuals and Supporting documentation	45 days	Fri 8/12/05
184	P4f - User Acceptance Testing	32 days	Thu 8/11/05
195	P4g- Establish Managed Server Sites	50 days	Tue 6/21/05
210	P4h - Organizational Change Management Implementation	46 days	Mon 8/22/05
217	Milestone 5 - User Acceptance of Full Function Application Beg	0 days	Fri 8/19/05
218	Milestone 6 - User Acceptance of Full Function Application Completed	0 days	Mon 9/26/05
219	Phase 5 - Pilot Implementation	57 days	Thu 8/18/05
220	P5a - Pilot Selection and Training	21 days	Thu 8/18/05
228	P5b - Pilot Installation and Support	48 days	Wed 8/31/05
238	Milestone 7 - Production Installation Certification	0 days	Thu 9/1/05
239	Milestone 8 - Pilot Site Implementation Completed	0 days	Mon 11/7/05
240	Phase 6 - Staged Rollout and Deployment - Remaining Sites	29 days	Tue 11/8/05
241	P6a - Training and Assessment Survey for Full Production	29 days	Tue 11/8/05
245	P6b - Full Deployment and Production Implementation Tracking	29 days	Tue 11/8/05
255	Milestone 9 - All Users Trained	0 days	Mon 12/12/05
256	Milestone 10 - Implementation Complete to all Sites	0 days	Mon 12/19/05
257	Phase 7 - Conversion and Interface	197 days	Mon 3/14/05
258	P7a - Data Conversion	197 days	Mon 3/14/05
259	P7a1 - Data Conversion and Migration Plan	17 days	Mon 3/14/05
268	P7a2 - Data Conversion Results Cycle 1	35 days	Wed 4/6/05
269	p7a2 - Collect data from each data source	30 days	Wed 4/6/05
270	P7a2 - Data Conversion program Development	15 days	Wed 4/6/05
271	P7a2-Complete Code Enhancement and Interface Development Per I	15 days	Wed 4/6/05
272	P7a2-Complete Database Changes, Loads, Conversions	15 days	Wed 4/6/05
273	P7a2-Perform/Document QA Reviews (Developer, Peer, Team)	15 days	Wed 4/6/05
274	P7a2-Conduct Internal Testing (Interface, Integration, Load, Migration, System, Network)	15 days	Wed 4/6/05
275	P7a2 - Process Data through Conversion Programs	15 days	Wed 4/27/05
276	P7a2 - Distribute Cycle reports to each data source contact person	5 days	Wed 5/18/05
277	P7a3 - Data Conversion Results Cycle 2	90 days	Wed 5/25/05
284	P7a4 - Data Conversion Results Cycle 3	74 days	Tue 9/6/05
293	P7b - Interface	143 days	Tue 3/15/05
294	P7b1 - External Interface Design Document	48 days	Tue 3/15/05
295	P7b1-Conduct Integration JAD Sessions with Relevant Parties	10 days	Tue 3/15/05
296	P7b1-Prepare High-level Data Flow Diagrams for Interfaces	10 days	Tue 3/29/05
297	P7b1-Prepare External Interface Integration Design Document	10 days	Tue 4/12/05
298	P7b1-Develop Conceptual Definition of Module Interfaces and NW Infrastructure Design	10 days	Tue 4/26/05
299	P7b1-Distribute/Review/Revise with Key Stakeholders	3 days	Tue 5/10/05
300	P7b1-Review/Submit/Obtain Signoff of External Interface Design Do	5 days	Fri 5/13/05
301	P7b2 Interface testing results document	95 days	Fri 5/20/05
305	Phase 8 - Project Close-out and Transition to Maintenance and Support	311 days	Tue 10/11/05
330	Milestone 11 - Project Close-out and Transition to Maintenance and Support Completed	0 days	Wed 2/1/06
331	Ongoing Project Management	235 days	Tue 3/1/05
411	Comprehensive Full Service Support	260 days	Fri 12/29/06
416	Milestone 12 - Maintenance and Support Complete	0 days	Mon 12/31/07

